#### **PRIVACY POLICY**



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This policy applies as between you, the user of this web site and Vertical Pumps Ltd the owner and provider of this web site. This Policy applies to our use of any and all data collected by us in relation to your use of the web site and any services or systems therein.

## 1. Definitions and Interpretation

In this policy the following terms shall have the following meanings:

#### "Content"

means any text, graphics, images, audio, video, software, data compilations and any other form of information capable of being stored in a computer that appears on or forms part of this web site;

## "Cookie"

Cookies are only used for internal session data. There is no user log in on our site so no private data is held on our site about users.

#### "Data"

means collectively all information that you submit to the web site. This includes, but is not limited to, information submitted using any of our services or systems;

#### "Vertical Pumps Ltd"

means Vertical Pumps Ltd; Registered office: Mottram House. 43 Greek Street, Stockport, SK3 8AX.

#### "service"

means collectively any online facilities, tools, services or information that Vertical Pumps Ltd makes available through the web site either now or in the future;

# "System"

means any online communications infrastructure that Vertical Pumps Ltd makes available through the web site either now or in the future. This includes, but is not limited to, web-based email, message boards, live chat facilities and email links;

# "User" / "Users"

means any third party that accesses the web site and is not employed by Vertical Pumps Ltd and acting in the course of their employment;

# "User" / "Users"

means the website that you are currently using (www.verticalpumps.co.uk) and any sub-domains of this site unless expressly excluded by their own terms and conditions.

# 2. Data Collected

- **2.1** Name;
- 2.2 Contact information such as postal addresses, email addresses and telephone numbers;
- 2.3 Demographic information such as post code
- 2.4 IP address (automatically collected);
- 2.5 Web browser type and version (automatically collected);
- 2.6 Operating system (automatically collected);
- 2.7 A list of URLS starting with a referring site, your activity on this web site, and the site you exit to (automatically collected);
- 2.8 Cookie information (see clause 9 below).

# 3. Our Use of Data

**3.1** Any personal data you submit will be retained by Vertical Pumps Ltd for as long as you use the services and systems provided on the Web site.

- **3.2** Unless we are obliged or permitted by law to do so, and subject to Clause 4, your data will not be disclosed to third parties. This includes our affiliates and / or other companies within our group.
- **3.3** All personal data is stored securely in accordance with the principles of the Data Protection Act 1998. For more details on security, see clause 9 below.

# 4. Third Party Web sites and Services

Vertical Pumps Ltd may, from time to time, employ the services of other parties for dealing with matters that may include, but are not limited to, payment handling, delivery of purchased items, search engine facilities, advertising and marketing. The providers of such services do have access to certain personal data provided by users of this web site. Any data used by such parties is used only to the extent required by them to perform the services that Vertical Pumps Ltd requests. Any use for other purposes is strictly prohibited. Furthermore, any data that is processed by third parties must be processed within the terms of this policy and in accordance with the Data Protection Act 1998.

# 5. Controlling Access to your Data

- **5.1** Wherever you are required to submit data, you will be given options to restrict our use of that data by emailing info@verticalpumps.co.uk this may include the following:
- 5.1.1 Use of data for direct marketing purposes; and
- 5.1.2 Sharing data with third parties.

# 6. Your Right to Withhold Information

- **6.1** You may access certain areas of the web site without providing any data at all. However, to use all services and systems available on the web site you may be required to submit certain personal information or other data.
- 6.2 You may restrict your internet browser's use of cookies. For more information see clause 9.4 below.

## 7. Accessing your own data

**7.1** You have the right to ask for a copy of your personal data.

# 8. Security

**8.1** Data security is of great importance to Vertical Pumps Ltd and to protect your data we have put in place suitable physical, electronic and managerial procedures to safeguard and secure data collected online.

# 9. Cookies

- **9.1** Vertical Pumps Ltd may set Cookies on your computer. However, this is for internal session data only. There is no user account hence we do not hold any private data about users on our website.
- **9.2** A cookie is a small file that resides on your computer's hard drive and often contains an anonymous unique identifier and is accessible only by the web site that placed it there, not any other sites.
- 9.3 You may delete cookies, however you may lose any information that enables you to access the Web site more quickly.
- 9.4 You can choose to enable or disable cookies in your web browser. By default, your browser will accept cookies, however this can be altered. For further details please consult the help menu in your browser. Disabling cookies may prevent you from using the full range of Services available on the Web site.

# 10. Changes to this Policy

Vertical Pumps Ltd reserves the right to change this Privacy Policy as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the web site and you are deemed to have accepted the terms of the policy on your first use of the web site following the alterations.